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## DONATION FORM

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### PERSONAL INFORMATION

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First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address [Street]: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

### DESCRIPTION OF MATERIALS

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1. **What is it?** *[Please be as specific as possible, include a title, dates, physical description and any other information you can provide by examining the object]:* \_\_\_\_\_

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2. **Dimensions** *[Please provide measurements of the object[s] [height x Width x Depth]:*

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3. **Who owned or used the object[s]:** \_\_\_\_\_

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4. **When and how did you acquire the object?:** \_\_\_\_\_

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5. **Where and when was the object[s] made? [If known]:** \_\_\_\_\_

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6. **What is the approximate value of the object? [If known]:** \_\_\_\_\_

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7. **Is the object[s] a donation or a sale?:** \_\_\_\_\_

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Please provide any supporting materials including documents, photographs, or film related to the objects.

### Contact Us

If you would like to speak to a Curator at the National Museum and Art Gallery about a donation, please call 1-868-623-5941 during office hours or send an e-mail to [nationalmuseum117@gmail.com](mailto:nationalmuseum117@gmail.com). We also encourage you to view our **Collection Management Policy** for further information about our collecting practices.