
CURATORIAL VOLUNTEERS

GENERAL DESCRIPTION

Responsible for assisting the curator in the preservation of objects, documentation, research and exhibition development.

SPECIFIC DUTIES

Photo-documentation to artifact care and maintenance
Cataloging collections
Research work
Exhibition design and planning
Giving curatorial tours of exhibition to visitors

QUALIFICATIONS

BA, B.Sc, MPhil, MFA in Visual Arts, History, Art History, Archaeology, Natural Sciences or related fields
Post graduate training in Museum Studies, Curatorial Studies or Cultural Studies would be an asset
A working knowledge of Photoshop, Past Perfect and Microsoft Office
Indepth knowledge of the subject area of the collection to which he/she will be assigned
Knowledge of the methods and techniques required in the care and preservation of museum artifacts
Excellent written and communication skills
Interest and understanding of the operations of a Museum
Ability to work independently or as a team
Ability to multi-task

HOURS

Volunteers are needed for both weekday and weekend positions
The time commitment varies, depending on the demands of the particular department and position.